## **Internal Quality Assurance Cell (IQAC)**

#### **Minutes of Meeting**

Date of Meeting: 08/12/2018

Time: 11 AM

Sr. No.	Points of Discussion	Compliance/Action Taken
1	Review of previous IQAC meeting held on 21st April '2018.	By IQAC Coordinator
2	Review of NAAC peer team Report	By Principal
3	Discussion on SWOC analysis of the institute	By Principal
4	Review of department wise result analysis and action plan for improvisation of student rank in the affiliated University merit list.	By HODs
5	Review of overall placement of students	By Placement Coordinator
6	Industry-Institute interaction improvisation by each department	By Industry Institute Interaction Coordinator
7	BE (2015) syllabus is revised. Discussion is done on the new purchase requirement as per revised syllabus	By HODs
8	Discussion on renewal of IEEE digital library subscription and printed journals proposed.	Subscription of renewal is to be processed by Librarian
9	NPTEL: Motivating faculty members to attend NPTEL courses to improve teaching learning process	By NAAC Coordinator
10	Discussion on conduction of research related programs	Schedule finalized for conduction of seminar and workshop on "Intellectual Property Rights" By ARC
11	Any other points with the permission of the chair	By IQAC Coordinator

Prof. S.T. Khot

**IQAC** Coordinator

Regn. No. 740-69-009 (NDEG-APR) ET/2000

Prof. Dr. S. R. Patil

I/C PRINCIPAL

I/C Principal dyapeeth's

lege of Engineering For Women,
Katraj, Dhankawadi, Pune-43

## **Internal Quality Assurance Cell (IQAC)**

#### **Minutes of Meeting**

Date of Meeting: 23/3/2019

Time: 11 AM

Sr.	Points of Discussion	Compliance/Action Taken	
No.			
1	Review of previous IQAC meeting held on 8th Dec'2018.	By IQAC Coordinator	
2	Planning of MOU between BVCOEW and RPG Zensar Technologies for Employability development programme.	By Placement Coordinator	
3	Department e-newsletter to be published half yearly.	By Principal	
4	Planning for National level workshop for faculty.	By HOD	
5	Discussion on AQAR preparation for A.Y. 2018-19.	By IQAC Coordinator	
6	Review of Academic Results and action plan for improvement discussed.	By HODs	
7	Review of placement of students and plan for next academic year.	By Training Coordinator and Placement Coordinator	
8	Discussion on structured feedback received.	By Principal	
9	Review of Alumnae meet preparation.	By Alumnae Coordinator	
10	Any other points with the permission of the chair.	By IQAC Coordinator	

Prof. S.T. Khot

**IQAC** Coordinator

Prof.

Regn. No.

740-69-009 (NDEG-APR) Prof. Dr. S.R. Pau

ge of Engineering For W

Katraj, Dhankawadi, Pune-43

#### Internal Quality Assurance Cell (IQAC)

#### **Minutes of Meeting**

Date of Meeting: 8/6/2019

Time: 11 AM

Sr. No.	Points of Discussion	Compliance/Action Taken
1	Review of previous IQAC meeting held on 23rd March'2019.	By IQAC Coordinator.
2	Discussion on conduction of induction programme as per revised FE syllabus (2019 Choice based course).	Schedule of induction programme for first year students is finalized by HOD.
3	Participation of students for internship in industries and its review to improve industry institute interaction.	Students permitted for internships by Industry Institute Interaction Coordinator
4	Department should submit budget for infrastructural requirement.	Budget of infrastructure as per SPPU curriculum requirement is to be submitted by HODs
5	Organization of Workshops & Seminars to enhance technical performance of student at national & state level workshop.	Schedule for seminar and workshop is to be finalized by HODs
6	Discussion on research projects and research grants.	Research grant utilization is to be finalized by ARC.
7	Discussion on review of AQAR.	By IQAC Coordinator
8	Any other points with the permission of the chair.	By IQAC Coordinator

Prof. S.T. Khot

**IQAC** Coordinator

Regn. No. 740-69-009 (NDEG-APR) ET/2000 Prof. Dr. S. R. Patil

//C PRINCIPAL

I/C Principal

peeth's

ge of Engineering For Women, Katraj, Dhankawadi, Pune-43

## Internal Quality Assurance Cell (IQAC)

## Minutes of Meeting

Date of Meeting: 28/09/2019

Time:11AM

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Points of Discussion	Compliance/Action Taken
Review of previous IQAC meeting held on 8 <sup>th</sup> June '2019.	By IQAC Coordinator
Discussion on conduction of feedback such as faculty, course, employers, examiners.	By Principal & all HOD
Review of academic results and remedial action plan suggested.	By all HOD
Planning of AQAR preparation for A.Y.2018-2019.	By IQAC Coordinator
Briefing about the placement and updating value addition in RPG-Zensar MOU.	By Placement Coordinator
Review of R&D activities such as submission of Chhatra Vishwakarma Awards proposals to AICTE portal.	BY Academic Research Coordinator
Discussion about registration on Intern Shala Portal for getting internship Opportunities.	By Industry Institute Interaction Coordinator
Planning of Jishin'2020 Techfest and annual social gathering.	By Principal
To improve employability skills, Aptitude and Coding clubs are proposed.	By IQAC Coordinator
Any other points with the permission of the chair.	By IQAC Coordinator
	Discussion on conduction of feedback such as faculty, course, employers, examiners.  Review of academic results and remedial action plan suggested.  Planning of AQAR preparation for A.Y.2018-2019.  Briefing about the placement and updating value addition in RPG-Zensar MOU.  Review of R&D activities such as submission of Chhatra Vishwakarma Awards proposals to AICTE portal.  Discussion about registration on Intern Shala Portal for getting internship Opportunities.  Planning of Jishin'2020 Techfest and annual social gathering.  To improve employability skills, Aptitude and Coding clubs are proposed.

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Prof. S.T. Khot

IQAC Coordinator

Prof. Dr. S.R. Patil

## Minutes of Meeting

Date of Meeting: 28/12/2019

Time:11AM

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Sr.	Points of Discussion	Compliance/Action Taken
No.		
1	Review of previous IQAC meeting held on 28 <sup>th</sup> Sept' 2019.	By IQAC Coordinator
2	Updating of the information regarding "Best Women College Award" at National Educational Award Conference.	By Principal
3	Planning of AWS Boot camp by AWS officials.	By Principal
4	Review on preparation of various project competitions such as Avishkar, NES, Hackathon etc.	By Academic Research Coordinator
5	Discussion of funds received from SPPU student development department.	By Principal
6	Motivation to join NPTEL online courses by faculty members as well as by final year students.	By SPOC NPTEL
7	Briefing about preparation of college magazine "Oyster'-2020".	By Principal
8	Presented details of academic calendar for Semester-II A.Y.2019-20.	By IQAC & Academic Coordinator
9	Discussion of conduction of Academic Administrative Audit.	By Principal
10	Announcement of Ms. Yutika K. Vora as a new student representative of IQAC.	By Principal
11	Any other points with the permission of the chair.	By IQAC Coordinator

Johot

Prof. S.T. Khot

IQAC Coordinator

Prof. Dr. S.R. Patil

## Internal Quality Assurance Cell (IQAC)

## Minutes of Meeting

Date of Meeting: 06/03/2020

Time:11AM

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Points of Discussion	Compliance/Action Taken
Review of previous IQAC meeting held on 28th December '2019.	By IQAC Coordinator
Briefing about various activities conducted by student development office of the institute.	By Principal
Discussion on achievements of the students in sports.	By Principal
Encouraging staff members to take part in various workshops, faculty development programmes, seminars etc.	By Principal
Organization of peer-to-peer training of final year placed students to second year and third year students of all departments.	By Training Cell Coordinator
Review about the preparation of Jishin'2020 Techfest and annual social gathering.	By Jishin'2020 Coordinator
Any other points with the permission of the chair.	By IQAC Coordinator
	Review of previous IQAC meeting held on 28th December '2019.  Briefing about various activities conducted by student development office of the institute.  Discussion on achievements of the students in sports.  Encouraging staff members to take part in various workshops, faculty development programmes, seminars etc.  Organization of peer-to-peer training of final year placed students to second year and third year students of all departments.  Review about the preparation of Jishin'2020 Techfest and annual social gathering.

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Prof. S.T. Khot

IQAC Coordinator

Prof. Dr. S.R. Patil

#### **Minutes of Meeting**

Date: 18/07/2020 Time: 11.00 am

**Venue: Online Mode** 

Sr. No.	Points of Discussion	Compliance/ Action taken
1	Welcome to all members	By IQAC coordinator
2	Review of previous IQAC meeting held on 06/03/2020	By IQAC coordinator
3	Measures taken for preparedness of Covid 19 pandemic	By Principal
4	Detailed discussion about Distance / Online education in view of Covid-19 pandemic and proposal for Bandwidth upgradation.	By Principal
5	Initiatives for students' internships.	By Principal and all H O D
6	Development of Employability skills of students to increase placement ratio.	By Principal and T & P Coordinators.
7	Organization of Workshops, Seminars on various Research topics in Online mode.	By Academic Research Coordinator.
8	Promotion of extension and outreach activities throughout the year.	By NSS coordinator
9	Promoting to avail the development grants from Apex Body such as AICTE	By Academic Research Coordinator.
10	IT dept. received the sanction of ASPIRE research mentorship grant from IQAC, SPPU.	By Prof. Nilofar Mulla
11	Proposed to form Institutions Innovation Council in the Institute.	By Principal
12	Organization of Webinars related with Yoga, Meditation and Mental fitness.	By Physical Director
13	Conduction of RPG – Zensar Employability Skill Development program in Online mode	By Placement Coordinator
14	Appreciation for releasing 3 <sup>rd</sup> edition of Institute's e-News Letter	By Principal & All Members
15	Announcement of Ms. Shital Patil (IT) as a new Alumni representative of IQAC.	By Principal
15	Any other points with the permission of the Chair.	By IQAC coordinator
16	Vote of Thanks	By IQAC coordinator

Prof. S. T. Khot
Prof. Dr. S. R. Patil
IQAC coordinator
I/C Principal

#### **Minutes of Meeting**

Date: 13/02/2021 Time: 11.00 am

**Venue: Online Mode** 

Sr. No.	Points of Discussion	Compliance/ Action taken
1	Welcome to all members	By IQAC coordinator
2	Review of previous IQAC meeting held on 18/07/2020	By IQAC coordinator
3	Review of Measures taken for preparedness of Covid 19 pandemic	By Principal, Nodal Officer Prof. Dr. D. A. Godse
4	Successful submission of AISHE and NIRF data	By Principal and Institute Coordinator
5	Successful deployment of Bandwidth upgradation to 155 Mbps.	By Principal
6	Formation of Career Counselling cell.	By Principal
7	Promotion of awareness sessions related with NEP-2020.	By Principal
8	Participation of staff members in various FDP/ Workshops / Seminars.	By Principal and all HOD
9	Promotion for Sports and Cultural events.	By Physical Director and Art Circle coordinator.
10	Initiatives to be taken regarding sensitizing students and employees for Gender equity, Rights and duties of citizens.	By N S S coordinator and Student Development Officer
11	Review of ARIIA (Atal Ranking of Institutions on Innovation Achievements) report to be submitted to MoE (Ministry of Education)	By the President (Principal), Coordinator (Prof. Khairkar A. D.) ARIIA
12	Hearty congratulations to Prof. Dr. Malgi Ketaki A. from IT dept. for completing her Ph. D.	By Principal & all Members
13	Welcome to Mrs. Kadam Vaishali, Office Superintendent, as an Administrative Representative	By Principal and all members
14	Hearty Congratulations to Priya Ghosh (BE IT), Kajol Pawar(SE IT) for securing 9 <sup>th</sup> Rank in SPPU May 2020 examination.	By Principal and all members
15	Any other points with the permission of the Chair.	By IQAC coordinator
16	Vote of Thanks	By IQAC coordinator

Prof. S. T. Khot

IQAC coordinator

Prof. Dr. S. R. Patil
I/C Principal

## BHARATI VIDYAPEETH'S COLLEGE ENGINEERING FOR WOMEN, PUNE-43

## Internal Quality Assurance Cell

#### Minutes of Meeting

Date of Meeting: 26/07/2021

Time: 11 AM

Sr. No.	Point of discussion	Compliance/ Action taken
1	Review of previous meeting held on 06/03/2020	By IQAC coordinator
2	Briefing about preparedness and precautionary measures taken at the institute level in handling COVID-19 pandemic situation.	By Principal
3	Review of execution of such measures	By Nodal officer of the institute Prof. Dr. D. A. Godse
4	Planning of activities under various grants received from AICTE	By Principal, coordinator for the grant received.
5	Discussion on initiatives for improving placement through various student development programs	By Training and Placement coordinators
6	Any other point with the permission of chair	By IQAC coordinator

Brief

Prof. S. T. Khot IQAC Coordinator



Prof. Dr. S. R. Patil

I/C/Principal
Bharati Vidyapeeth's
College of Engineering for Women
Pune-Satara Road, Pune-411 043.

## BHARATI VIDYAPEETH'S COLLEGE ENGINEERING FOR WOMEN, PUNE-43

## Internal Quality Assurance Cell

## Minutes of Meeting

Date of Meeting: 06/12/2021

Time: 11 AM

Sr. No.	Point of discussion	Compliance/ Action taken
1	Review of previous meeting held on 26/07/2021	By IQAC coordinator
2	Review of RPG Zensar Module -1 and Mock interviews of students	By Principal
3	Review of ATAL Academy sponsored 5 Days FDP on Machine Learning	By the Coordinator
4	Review and Planning of activities under various grants received from AICTE for the next semester	By Principal, coordinator for the grant received.
5	Discussion on initiatives for starting the new semester in offline mode	By Principal
6	Any other point with the permission of chair	By IQAC coordinator

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Prof. S. T. Khot IQAC Coordinator



Prof. Dr. S. R. Patil

Bharati Vidyapeeth's

[College of Engineering for Women
Pune-Satara Road, Pune-411 043.

## BHARATI VIDYAPEETH'S COLLEGE ENGINEERING FOR WOMEN, PUNE-43

## Internal Quality Assurance Cell

## Minutes of Meeting

Date of Meeting: 28/03/2022

Time: 11 AM

Sr. No.	Point of discussion	Compliance/ Action taken
1	Review of previous meeting held on 05/12/2021	By IQAC coordinator
2	Review of Student Development Program and NSS residential camp.	By Principal
3	Discussion on feedback on online conduction of sports activity	By the Coordinator
4	Congratulations to faculty and students for their special achievements	By Principal
5	Review of AQAR -III submission readiness	By Principal
6	Any other point with the permission of chair	By IQAC coordinator

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Prof. S. T. Khot IQAC Coordinator



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Prof. Dr. S. R. Patil

I/C Principal
Bharati Vidyapeeth's
College of Engineering for Women
Pune-Satara Road, Pune-411 043.

# Bharati Vidyapeeth's College of Engineering for Women, Pune-43. Internal Quality Assurance Cell (IQAC) Minutes of Meeting

Date of Meeting: 17/06/2022 Time:11AM

**Venue: - NAAC ROOM** 

Sr. No.	Points of Discussion	Compliance/Action Taken
1	Welcome to All Members and review of previous IQAC meeting held on 28/03/2022.	By Principal
2	Review of academic calendar for semester I - A.Y. 2022-23	By Academic Coordinator
3	Discussion of final year (Course 2019) syllabus revision and motivating faculty members to organize and attend the faculty development programmes in association with Board of studies.	By Principal
4	Discussion on purchase requirement as per the new syllabus (course 2019).	By All HOD
5	Successful submission of AQAR 2020-21 on 13/5/2022	By Principal
6	Conduction of RPG-Zensar Employability Skill Development training programme in online mode	By Placement Coordinator
7	Extension received for the implementation of remaining SPICES activities.	By Principal and ARC
8	Hearty congratulations to Prof. Dr. Thite Sandip S. from IT Dept. and Prof. Dr. Jagdale Sumati M. from E & TC Dept. for completing their Ph.D.	By Principal and all Members
9	Emphasis on Outcome-Based Education (OBE) as per new AQAR guidelines.	By Academic Coordinator
10	Hearty congratulation to Prof. Dr. Chorage S.S. and Prof. Shamalik R.M. for filing patents on their research.	By Principal & all Members
11	Appropriate integration of Indian Knowledge System in education.	By all HOD & Institute Coordinators
12	Successful conduction of Add-on certification course (online) on "Introduction to Cloud" for BE computer students from 17/3/22 to 10/5/22.	By HOD (Comp) & Prof. Dr Kadam S. P.
13	Successful organization of stress management workshop on 23/4/2022.	By Physical Director.
14	Planning of celebrating International Yoga Day on 21/6/2022.	By Physical Director
15	Any other points with the permission of the chair.	By IQAC Coordinator
16	Vote of Thanks.	By IQAC Coordinator

Prof. S.T. Khot IQAC Coordinator

Prof. Dr S.R. Patil I/C Principal

# Bharati Vidyapeeth's College of Engineering for Women, Pune-43. Internal Quality Assurance Cell (IQAC) Minutes of Meeting

Date of Meeting: 16/09/2022 Time:11AM

**Venue: NAAC ROOM** 

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Sr. No.	Points of Discussion	Compliance/Action Taken	
1	Welcome to all members and review of previous IQAC meeting held on 17/06/2022.	By Principal	
2	Announcement of Ms. Khushi Mittal (SE E&TC) as a new student representative of IQAC.	By Principal	
3	Result analysis and Achievements	By all HOD	
4	Organisation of add-on certification course by E&TC Department.	By HOD (E&TC)	
5	Planning of SPICES concluding event - Zest-Fiesta from 27/9/22 to 29/9/22.	By SPICES Coordinator and Co-Coordinator.	
6	Review on Preparation of various project competitions such as Avishkar, NES, Hackathon etc.	By Academic Research Coordinator	
7	Organisation of Pune City Sports Zone Intercollegiate Cross-Country (M/W) competition on 4/10/2022.	By Physical Director	
8	Planning of AQAR preparation for AY 2021-22.	By Principal	
9	Any other points with the permission of the chair.	By Principal	
10	Vote of Thanks	By IQAC Coordinator	

Prof. S.T. Khot IQAC Coordinator

Prof. Dr S.R. Patil I/C Principal

## Bharati Vidyapeeth's College of Engineering for Women, Pune-43. Internal Quality Assurance Cell (IQAC) Minutes of Meeting

Date of Meeting: 17/12/2022 Time:11AM

**Venue: NAAC ROOM** 

venue, NAAC ROOM		
Sr. No.	Points of Discussion	Compliance/Action Taken
1	Welcome to all members and review of previous IQAC meeting head on 16/9/2022.	By Principal
2	Detailed discussion on planning of academic calendar for semester II AY 2022-23.	By Academic Coordinator
3	Final review of AQAR 2021-22 before submission.	By Principal
4	Successful completion and submission of SPICE audited report	By SPICES Coordinator &
	to AICTE.	Co-coordinator
5	Received "One Star Rating Certificate" for various activities undertaken by IIC for the AY 2021-22.	By the President (Principal)
6	Hearty congratulations to Prof. Dr Salunkhe Shweta S. from	By Principal and all
O	E&TC Department for completing her Ph.D.	Members
	Successful conduction of add-on certification courses on	
7	Modernized IoT for BE (E&TC) students from 11/10/22 to	By HOD (E&TC)
	15/10/22.	
8	Promoting various certification courses by AWS for the students	All HOD
0	of all departments.	
9	Appointment of new IQAC Coordinator.	By Principal
10	Any other points with the permission of the chair.	By IQAC Coordinator
11	Vote of Thanks	By IQAC Coordinator

Prof. S.T. Khot IQAC Coordinator

Prof. Dr S.R. Patil I/C Principal

#### **Minutes of Meeting**

Date: 18/03/2023 Time: 11.00 am

**Venue: NAAC Room** 

Sr. No.	Points of Discussion	Compliance/ Action taken
1	Welcome to all the members	By IQAC coordinator
2	Review of previous IQAC meeting held on 17/12/ 2022	By IQAC coordinator
3	Review of quality initiatives taken by IQAC	By IQAC coordinator
4	Successful submission of AISHE and NIRF information	By Principal and Institute coordinator
5	ERP Implementation in Academics and Administrative section 2022-23	By IQAC coordinator/ ERP coordinator
6	Organization of National level Technical Event and cultural program	By Event coordinator and HOD E&TC
7	Organization of Annual Sport events	By Principal/Physical Director
8	Finalizing Coordinators and various events in Technical and Cultural event	By All Members
9	Institute level NEP coordinator and its duties, roles and responsibilities.	Prof. Dr. Shital Pawar is appointed as a NEP coordinator by Principal
10	Review of data updation on website.	By HOD and IQAC coordinator
11	Congratulations and appreciation to Prof. Sayali Deshmukh on successfully defending her PhD Viva	By all members
12	Review of MODROB ASP implementation for the first year 2022-23	By HOD E&TC
13	Hearty Congratulations to Staff and Students for their achievement	By all members
14	Hearty congratulations and welcome to newly appointed Alumni Coordinator (Faculty)	By Principal and all Members
15	Successful conduction of FOP on Android Development for BE E&TC 2019 Course	By HOD E&TC
16	Any other relevant point with the permission of the chair	By IQAC coordinator
17	Vote of thanks	By IQAC coordinator

Prof. Dr. S. S. Chorage IQAC coordinator

Prof. Dr. S. R. Patil I/C Principal

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## **Minutes of Meeting**

Date: 17/06/2023 Time: 11.00 am

**Venue: NAAC Room** 

Sr. No.	Points of Discussion	Compliance/ Action taken
1	Welcome to all the members	By IQAC coordinator
2	Review of previous IQAC meeting held on 18/03/2023	By IQAC coordinator
3	Review of quality initiatives taken by IQAC	By IQAC coordinator
4	Academic Calendar preparation for commencement of new Academic Year 2023-24	By IQAC coordinator and Institute level coordinators
5	Financial planning for accreditation Process.	By IQAC coordinator and Principal
6	Admission process planning for 2023-24.	By Admission committee in charge and Principal
7	Reforming NAAC criteria wise committee.	By IQAC coordinator and Principal
8	Pending AQARs submission before 31th July 2023.	By IQAC coordinator and Principal
9	Efforts to be taken for getting employer's feedback	Placement coordinator proposed conduction of HR meet
10	Promotion of student participation in various co-curricular and extracurricular activities.	By Principal, All HOD and Institute Coordinators
11	Planning of Alumni Meeting.	By Alumni coordinator and Principal
12	Hearty Congratulations to Staff and Students for their achievement	By all members
13	Any other relevant point with the permission of the chair	By IQAC coordinator
14	Vote of thanks	By IQAC coordinator

Prof. Dr. S. S. Chorage

**IQAC** coordinator

Prof. Dr. S. R. Patil

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#### **Minutes of Meeting**

Date: 04/09/2023 Time: 11.00 am

**Venue: NAAC Room** 

Sr. No.	Points of Discussion	Compliance/ Action taken
1	Welcome to all the members	By IQAC coordinator
2	Review of previous IQAC meeting held on 17/06/ 2023	By IQAC coordinator
3	Review of quality initiatives taken by IQAC	By IQAC coordinator
4	Review of FE Induction program	By HOD of ES & AE
5	Review on Laboratory / infrastructure development	By the respective HOD
6	Review of completion status of AQAR 2022-23	By IQAC coordinator
7	Discussion on initializing new feedback forms as per	By The Principal and
	NAAC guidelines. Review of feedbacks from various	Feedback committee
	stakeholders.	coordinator
8	Finalizing date for submission of IIQA	All IQAC members
9	Discussion on new format of SSR for the second cycle	By IQAC coordinator
10	Proposal of RPG Zensar Training course content for online and offline conduction	By the Placement coordinator
11	Review of Research activities and publications	By ARC
12	Successful conduction of Annual Alumni meet 2023-24	By Principal and Alumni Coordinator
12	Hearty Congratulations to Staff and Students for their achievement	By all members
13	Any other relevant point with the permission of the chair	By IQAC coordinator
14	Vote of thanks	By IQAC coordinator

Prof. Dr. S. S. Chorage

Prof. Dr. S. R. Patil

**IQAC** coordinator

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## **Minutes of Meeting**

Date: 09/12/2023 Time: 11.00 am

**Venue: NAAC Room** 

Sr. No.	Points of Discussion	Compliance/ Action taken
1	Welcome to all the members	By IQAC coordinator
2	Review of previous IQAC meeting held on 04/09/ 2023	By IQAC coordinator
3	Review of quality initiatives taken by IQAC	By IQAC coordinator
4	Review of IIQA submitted on 21/11/2023	By IQAC coordinator and Principal
5	IIQA clarifications, discussion.	By IQAC coordinator and Principal
6	Review of Academic completion and term end discussion for all FE to BE classes.	By All HODs
7	Planning for SSR preparation for second cycle	By IQAC coordinator
8	Review of Scrap material collection and disposal.	By all HODs
9	Hearty Congratulations to Staff and Students for their achievement	By all members
10	Any other relevant point with the permission of the chair	By IQAC coordinator
11	Vote of thanks	By IQAC coordinator

Prof. Dr. S. S. Chorage

Prof. Dr. S. R. Patil

**IQAC** coordinator