



BHARATI VIDYAPEETH'S
COLLEGE OF ENGINEERING FOR WOMEN, PUNE
 Pune-Satara Road, Dhankawadi, Taluka – Haweli, Dist.- Pune
 Accredited by NAAC, Affiliated to Savitribai Phule Pune University (SPPU)
 Approved by DTE. Govt. Of Maharashtra and AICTE, New Delhi
 DTE Institute Code-EN6285, Pun Code-PU/PN/Engg. /150/2000

E-mail: -coewpune@bharatividyapeeth.edu

Website: - <http://coewpune.bharatividyapeeth.edu>

Details of Various Committees

1. Academic and Administrative Audit Committee:

Sr. No.	Name of the Committee Members	Department to be Assessed	Designation
	Prof .Dr. .P .V .Jadhav		Chairman
1	Prof Dr. S. S. Chorage	Academic Audit	Coordinator
2	Prof. S. R. Mitkari	Computer	Member
3	Prof .Dr. S. P .Kadam	IT	Member
4	Prof. Y. D. Kute	IT	Member
5	Prof. S. B. Jadhav	E&TC	Member
6	Prof S. T. Khot	Computer	Member
7	Prof. Dr. S. L. Kore	FE	Member
8	Prof. S .A. Hadke	FE	Member
9	Prof .Dr. S.M. Jagdale	Library	Member
10	Prof. Dr. A. Dhole	Library	Member
11	Prof. K. D. Yesgudade	Central Exam Coordinator	Member
12	Prof. R. J. Sapkal	Central Time table Coordinator	Member
1	Prof. Dr. A. M. Pawar	Administrative Audit	Coordinator
2	Prof. Dr. S .M. Rajbhoj	Administrative Audit	Member
3	Prof. Dr. S. M. Bhilegaonkar	Establishment Section	Member
4	Prof. Dr. N. A. Mulla	Examination section	Member
5	Prof. A. P. Yadav	Student Section	Member

Duties and Responsibilities: Academic Audit: SOPs

1. Checking of conduction of lectures and practical as per time table daily.
2. Verification of lab attendance registers.
3. Checking of Course files and Cos before the start of Semester.
4. Checking of Personal File
5. Checking of Attendance Record Book monthly
6. Conducting meeting of all GFMs once in month
7. Conducting meeting of subject mentors once in a month
8. Verification of result analysis
9. Verification of Defaulter list
10. Verification of student counselor meeting record once in month
11. Verification of Mid-term submission and continuous assessment
12. Verification of conduction of Unit test and prelim exam and its assessment records
13. Verification of conduction of Mock Practical examination and its assessments record



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14. All the documents must be verified personally, a report is to be prepared in the prescribed format by individual member of all the committee and submitted to the coordinator in the given schedule.
15. Coordinator shall conduct a meeting of members
16. Coordinator must prepare a report of activity and submit it to the Chairman

Duties and Responsibilities: Administrative Audit: SOPs

1. Preparing Standard Operating Procedures (SOP) for various sections.
2. Verification of records and files year wise
3. Verification personal files and Service books.
4. Verification of exam bill file.
5. Verification of audited statements
6. Checking of teaching and non teaching muster
7. Checking of salary sheet year wise.
8. Checking of Maintenance records
9. Checking of AMC documents and their renewals
10. Checking of leave records (DL,CL,ML, EL, etc,)

2. Industry Institute Interaction Cell:

Sr. No.	Name of the Committee Member	Designation
1	Prof .Dr. S. M. Rajbhoj	Coordinator
2	Project Coordinators (E&TC)	Member
3	Project Coordinators (IT)	Member
4	Project Coordinators(Computer)	Member

Duties and Responsibilities: IIC: SOPs

1. Planning and execution of Industrial training of students.
2. Issuing necessary letters to the students for applying in the industry for sponsorships and Internships.
3. Preparing list of Companies for industrial training and internship.
4. Keeping records of the sponsored and in house projects year wise.
5. Arranging institute level Project Competition
6. Inviting industry expert for conducting seminars or technical talks



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3. Industry Advisory Board :

Sr. No.	Name of the Committee Member	Designation
1	Head of Dep. Computer Engg.	Coordinator
2	Industry Expert	Member
3	Alumni Entrepreneur	Member
4	Alumni	Member
5	Head of the Dept. IT	Member
6	Head of the dept. E&TC Engg.	Member
7	Head of the dept. Engg. Science and Allied Engg.	Member
4. Training Cell:	Name of the Committee Member	Designation
1	Prof. S.T.Khot	Coordinator
2	Student Association In charge Computer Engg.	Member
3	Student Association In charge E&TC	Member
4	Student Association In charge IT	Member
5. Placement Cell:	Name of the Committee Member	Designation
1	Prof. P. D. Kale	Coordinator
2	T&P Coordinator Computer Engg.	Member
3	T&P Coordinator E&TC Engg.	Member
4	T&P Coordinator IT	Member
6. Data Management Cell :	Name of the Committee Member	Designation
1	Mr. S.N. Chawre	Coordinator
2	Mrs. S. A. Pawar	Member
3	Mr. R.I. Pol	Member
7. Centralized Time Table Committee :	Name of the Committee Member	Designation
1	Prof R. J. Sapkal	Coordinator
2	Dept. Time Table In Charge- Computer	Member
3	Dept. Time Table In Charge-E&TC	Member
4	Dept. Time Table In Charge- IT	Member
5	Dept. Time Table In Charge-FE	Member



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8. Central Exam Cell:	Name of the Committee Member	Designation
1	Prof. K. D. Yesugade	Coordinator
2	Dept. Exam Coordinator-Computer	Member
3	Dept. Exam Coordinator- E&TC	Member
4	Dept. Exam Coordinator- IT	Member
5	Dept. Exam Coordinator- ES&AE	Member
9. Research Committee	Name of the Committee Member	Designation
1	Prof. Dr. P .V. Jadhav	Principal
2	Prof. Dr. V.R. Pawar	Coordinator
3	Prof. Dr. S .S. Chorage	V.P .Academics &Member
4	Prof. Dr. A. M. Pawar	V. P. Administration
5	Prof. Dr. S. R. Patil	Member
6	Prof. Dr. D. A. Godse	Member
7	Prof. D. D. Pukale	Member
8	Prof. Dr. K. B .Naik	Member
9	Prof. Dr. S. P .Kadam	Member
10	Prof. Dr. S. M. Jagdale	Member
11	Prof. V. P. Mulik	
10. Feedback Committee	Name of the Committee Member	Designation
1	Prof. Dr. P. V. Jadhav	Principal
2	Prof. Dr. S. S. Chorage	V.P .Academics &Member
3	Prof. Dr. K. B .Naik	Coordinator
4	Prof. Dr. S. A. Pawar	Member
5	Prof. K. S. Warke	Member
6	Prof. A. D. Khairkar	Member
7	Prof. K. V. Patil	Member
8	Prof. Y. D. Kute	Member
9	Prof. U. S. Zope	Member
10	Prof. A. B. Vitkar	Member
11	Prof. S. M. Thorat	Member

IQAC Coordinator

Principal