



**BHARATI VIDYAPEETH'S
COLLEGE OF ENGINEERING FOR WOMEN, PUNE**

Pune-Satara Road, Dhankawadi, Taluka – Haweli, Dist.- Pune
Accredited by NAAC, Affiliated to Savitribai Phule Pune University (SPPU)
Approved by DTE. Govt. Of Maharashtra and AICTE, New Delhi
DTE Institute Code-EN6285, Pun Code-PU/PN/Engg. /150/2000

E-mail: -coewpune@bharatividyaapeeth.edu

Website: - <http://coewpune.bharatividyaapeeth.edu>




Date: 29/10/2025


Notice

CRs of all the departments (FE, SE, TE, BE) are hereby informed that, Student Grievance Redressal Committee (SGRC) meeting is scheduled on 30/10/2025 at class room no. 406, 10.00 am. Points to be discussed are related to

1. Academic
2. Harassment
3. Infrastructure
4. Exam, Scholarships
5. Others


Prof. S. R. Mitkari

SGRC member


Prof. Dr. P. V. Jadhav
Principal

Copy to

1. VP (Academic)
2. VP (Admin)
3. Computer Engg. Dept.
4. Information Technology Dept.
5. Electronics and Telecommunication Dept.
6. Engineering Sciences and Allied Engineering Dept.
7. Student Section.
8. Exam Section



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Date: 30/10/2025

Minutes of SGRC meeting

Academic Year 2025-26

Student Grievance Redressal Committee (SGRC)

Date: 30/10/2025

Time: 10:00 AM

Venue: Classroom No. 406

Participants: SGRC members, Class Representatives (CRs) of FE, SE, TE, BE

Agenda:

- | | |
|-------------------|-------------------------------|
| 1. Academic | 4. Examination & Scholarships |
| 2. Harassment | 5. Others |
| 3. Infrastructure | |

1. Academic:

- Students requested preparation leave before exams.
- Students suggested more time should be provided for writing assignments.
- Reduction in the number of assignments was requested.
- Attendance for curricular, co-curricular, and sports activities should be considered.

2. Harassment:

- No harassment-related issues were reported.

3. Infrastructure:

- Concerns raised about washroom cleanliness.
- Water problems in washrooms reported.
- Maintenance of tubes and fans in laboratories and classrooms needs attention.



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4. Examination & Scholarships:

- Some examination-related issues were highlighted; relevant applications submitted to Exam Section.
- Scholarship applications submitted to Scholarship Section.

5. Other Matters:

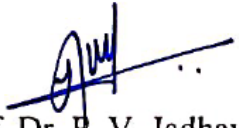
- No additional matters were raised.

Conclusion:

- Students' concerns regarding academics, infrastructure, and examinations were noted.
- No harassment issues were reported.
- Committee acknowledged submitted applications and the need for maintenance and improved facilities.


Prof. S. R. Mitkari

SGRC member


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Date: 30/10/2025

Academic Year 2025-26

Action Taken Report

Student Grievance Redressal Committee (SGRC)

Date: 30/10/2025 **Time:** 10:00 AM **Venue:** Classroom No. 406

Participants: SGRC Members, Class Representatives (CRs)

Agenda:

- | | |
|-------------------|-------------------------------|
| 1. Academic | 4. Examination & Scholarships |
| 2. Harassment | 5. Others |
| 3. Infrastructure | |

1. Academic

- Students requested preparation leave before examinations.
- Students suggested more time for completing assignments.
- Request made for reduction in the number of assignments.
- Attendance for curricular, co-curricular, and sports activities should be considered.

Action Taken:

- Committee noted the concerns and will coordinate with faculty regarding assignment workload and exam preparation schedules.
- Attendance policies for curricular and extra-curricular activities to be reviewed



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2. Harassment

- **No harassment-related issues** were reported.

Action Taken:

- Committee confirmed no action required.

3. Infrastructure

- Concerns raised regarding **washroom cleanliness**.
- **Water supply issues** in washrooms reported.
- **Maintenance of tubes and fans** in laboratories and classrooms requires attention.

Action Taken:

- Committee instructed the maintenance and housekeeping teams to address washroom cleaning and water supply issues.
- Maintenance requests for tubes, fans, and other classroom/lab facilities to be prioritized.

4. Examination & Scholarships

- Some **examination-related issues** highlighted; applications submitted to Exam Section.
- **Scholarship applications** submitted to Scholarship Section.

Action Taken:

- Committee acknowledged receipt of submitted applications and requested timely processing by the respective sections.

5. Other Matters



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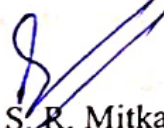
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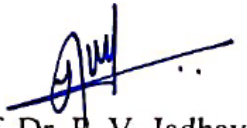
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- No additional matters were raised.

Conclusion:

- Students' concerns regarding **academics, infrastructure, and examinations** were noted.
- No **harassment issues** were reported.
- Committee acknowledged submitted applications and emphasized the need for **maintenance and improved facilities**.


Prof. S. R. Mitkari
SGRC member


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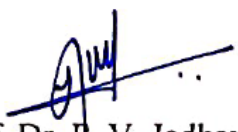
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Date: 01/08/2025

Academic Year 2025-26

Minutes of Meeting

Student Grievance Redressal Committee (SGRC)-

Date: 01/08/2025

Time: 11:00 AM

Venue: Classroom No. 406

Attendees:

- Class Representatives (CRs) of all departments (FE, SE, TE, BE)
- Student Grievance Redressal Committee Members

Agenda:

1. Academic Issues
2. Harassment Concerns
3. Infrastructure-related Issues
4. Examination and Scholarships
5. Other Suggestions/Concerns

Minutes of Meeting:

- Academic:
 - Suggestions regarding reduction of lecture duration to 45 minutes.
 - Queries related to academic schedule and timing adjustments.
- Harassment:
 - No
- Infrastructure:
 - Maintenance of tube lights and fans in classrooms and laboratories.



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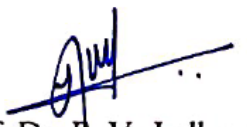
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- Cleanliness of washrooms.
- Functioning of drinking water filters.
- Exams and Scholarships:
 - Concerns and suggestions related to examination processes and scholarship queries.
- Others:
 - Payment-related issues, particularly online fee payment concerns.
 - Suggestions to reduce overall college timing.
 - Any additional queries or suggestions raised by students.


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Date: 01/08/2025

Action Taken Report

Student Grievance Redressal Committee (SGRC) Meeting

Date: 01/08/2025

Time: 11:00 AM

Venue: Classroom No. 406

Attendees:

- Class Representatives (CRs) of all departments
- Student Grievance Redressal Committee Members

Agenda:

1. Academic Issues
2. Harassment Concerns
3. Infrastructure-related Issues
4. Examination and Scholarships
5. Other Suggestions/Concerns

Minutes of Meeting & Actions Taken:

1. Academic Issues:

- Suggestion: Reduce lecture duration to 45 minutes.

Action Taken: Proposal forwarded to the academic coordinator



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- **Query:** Adjustment of academic schedule and timing.

Action Taken: Committee to examine timetable feasibility and suggest adjustments if possible. Students to be informed of any changes.

2. Harassment Concerns:

- **Observation:** No harassment complaints were raised.

Action Taken: Regular monitoring to continue; students reminded of the grievance reporting mechanism.

3. Infrastructure-related Issues:

- **Issue:** Maintenance of tube lights and fans in classrooms and laboratories.

Action Taken: Report submitted to the maintenance department; immediate inspection and repair scheduled.

- **Issue:** Cleanliness of washrooms.

Action Taken: Housekeeping staff instructed for daily monitoring; cleanliness checklist implemented.

- **Issue:** Functioning of drinking water filters.

Action Taken: Water filter maintenance and regular cleaning schedule initiated; defective units to be replaced.

4. Examination and Scholarships:

- **Concern:** Examination-related issues and scholarship queries.

Action Taken: Examination committee notified; clarifications regarding exam procedures and scholarship criteria to be provided to students via email and notice board.



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5. Other Suggestions/Concerns:

- **Issue:** Online fee payment concerns.

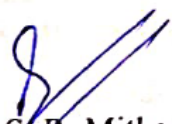
Action Taken: Account department instructed to review payment portal issues and provide a dedicated support window.

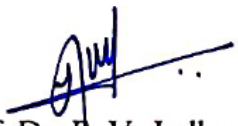
- **Suggestion:** Reduce overall college timing.

Action Taken: Proposal forwarded to academic coordinator; review pending.

Conclusion:

The SGRC thanks all CRs and students for their active participation. Follow-up on pending actions will be ensured, and updates will be communicated in subsequent meetings.


Prof. S. R. Mitkari
SGRC member


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